



## Florida Performing Fine Arts Assessment Project Checklist for Writing Test Items

<i>Selected Response (Multiple-Choice) Items:</i>		
<b>YES</b>	<b>NO</b>	<b>The item (Overall)</b>
		• Is the item free of grammatical errors?
		• Does the item directly measure the intended benchmark?
		• Is the item content correct, accurate and realistic?
		• Does the item assess significant information?
		• Is the item written at an appropriate grade level and proficiency level?
		• Does the item match the identified cognitive complexity?
		• Does the item match the identified Depth of Knowledge?
		• Does the item avoid negatives except when absolutely necessary?
		• Is the item free of slang?
		• Is the item free of bias and sensitivity issues; and is it fair?
<b>YES</b>	<b>NO</b>	<b>The stem</b>
		• Is the stem clear, concisely written, and unambiguous?
		• Is the stem written in the form of a question?
		• Does the stem ask only one question?
		• Does the stem contain all of the information necessary for a response?
		• Is the stem free of unintentional clues to the correct answer?
		• Does the item avoid unnecessary technical language?
<b>YES</b>	<b>NO</b>	<b>The options/distractors</b>
		• Are there four (three for grades K-2) options?
		• Are the options arranged in a logical order if one exists (e.g., numerical or alphabetical), and of approximately the same length (or arranged short to long or long to short)?
		• Are the distractors plausible, appropriate, and independent of one another (i.e., no cluing), but clearly incorrect?
		• Are emphasis words ( <b>least, most, best described</b> ) written bold?
		• Are the options aligned with one another, are they grammatically parallel?
		• Do the options avoid repeated information?
		• Are the options similar in length? (e.g., either distinctly shorter or very much longer than the others)
		• Do the distractors avoid using the words “all of the above” or “none of the above?”
<b>YES</b>	<b>NO</b>	<b>The key</b>
		• Does the key answer the question posed in the stem?
		• Is the key correct and the only correct option?
		• Is the key obvious because it is the only positively or negatively worded option?

Comments - **REVIEWER:** *If needed, please revise the item or rewrite the item. Remember to note your reasons for making any changes within the DOE Item Bank “comments box” for this item.*